

# Public Document Pack

## NORTH HERTFORDSHIRE DISTRICT COUNCIL

### LICENSING AND APPEALS SUB-COMMITTEE

WEDNESDAY, 18TH APRIL, 2018

#### SUPPLEMENTARY AGENDA

Please find attached supplementary papers relating to the above meeting, as follows:

**Agenda No    Item**

1.        **HEARING PROCEDURE** (Pages 1 - 2)
2.        **APPLICATION FOR PREMISES LICENCE IN RESPECT OF POPLARS FARM, ROE GREEN, SANDON, HERTS. SG9 0QG** (Pages 3 - 4)

REPORT OF THE LICENSING OFFICER

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## NORTH HERTFORDSHIRE DISTRICT COUNCIL

### LICENSING ACT 2003 HEARING PROCEDURE

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| 1. | Chairman's Welcome<br><br>Introduction of:<br>a) Councillors sitting on the Sub-Committee<br>b) legal advisor<br>c) licensing officers<br>d) the applicant and representatives      |
| 2. | Chairman to advise the Other Persons (supporters) and Other Persons (objectors) to introduce themselves when they address the Sub-Committee   |
| 3. | The Chairman will outline the procedure for the hearing (advising that he has used his discretion under the Hearings Regulations to amend the procedure in light of the amendments) |
| 4. | The Chairman will ask the legal advisor to outline the matters for consideration during the course of the hearing   |

#### Licensing Officer's Report

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| 5. | The Chairman will ask the licensing officer if they have anything to add to their report to the Sub-Committee; if there have been any changes to the application; and, if so, if all Other Persons have been made aware of the changes |
| 6. | The Chairman will ask if there are any questions of fact of the licensing officer  |
| 7. | The Sub-Committee may ask questions of the licensing officer   |

#### The Applicant's Case

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| 8.  | The Chairman will ask the applicant to present their submissions to the Sub-Committee, including any submissions from expert witnesses (sound, traffic management, etc.) |
| 9.  | The Chairman will ask if there any questions of fact of the applicant from Other Persons (objectors)   |
| 10. | The Sub-Committee may ask questions of the applicant   |

#### The Other Persons (supporters) Case

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| 11. | The Chairman will ask the Other Persons (supporters) to present their submissions to the Sub-Committee from the Speaker's Table |
| 12. | The Sub-Committee may ask questions of the Other Persons (supporters)   |

#### The Other Persons (objectors) Case

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| 13. | The Chairman will ask the Other Persons (objectors) to present their submissions to the Sub-Committee from the Speaker's Table |
| 14. | The Chairman will ask if there any questions of fact of the Other Persons (objectors) from the applicant                       |
| 15. | The Sub-Committee may ask questions of the Other Persons (objectors)   |

Closing Statements

16. The licensing officer may make final submissions to the Sub-Committee
17. The Other Persons (objectors) may make final submissions to the Sub-Committee from the Speaker's Table
18. The Other Persons (supporters) may make final submissions to the Sub-Committee from the Speaker's Table
19. The applicant may make final submissions to the Sub-Committee

Conclusion

20. The legal advisor will summarise any legal points that have arisen during the hearing and will answer any legal questions from the Sub-Committee
21. The Chairman will close the hearing and the Sub-Committee will retire to make a decision in private (accompanied by the legal advisor)
22. Where possible, the Sub-Committee will return and the Chairman will announce their decision and reasoning

## AMENDMENTS OFFERED BY THE APPLICANT PRIOR TO THE HEARING

The amendments are:

Page 36	Live Music	Saturday 12:00 – 00:30 (from 01:30)
Page 37	Recorded Music	Saturday 12:00 – 00:30 (from 01:30)
Page 40	Late Night Refreshment	Saturday 23:00 – 01:00 (from 02:00)
Page 41	Sale of Alcohol	Saturday 12:00 – midnight (from 01:00)
Page 42	Hours open to the public	Saturday 12:00 – 01:00 (from 02:00)

Additional conditions to add to Appendix F

1. No camping will be permitted at the 2018 event
2. The capacity for the 2018 event will be 2,000 including artists and staff

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